

City of Fairfax 2014 Craft Shows Application Form

City of Fairfax Fall Festival, October 11, 2014, (Rain date: October 12), Old Town Fairfax

City of Fairfax Holiday Craft Show, November 15 & 16, 2014 Fairfax High School, 3501 Rebel Run

OFFICIAL USE

REC # _____

Date Received _____

MAIL APPLICATION, INDEMNIFICATION & APPLICATION FEE ONLY TO: City of Fairfax Parks & Recreation Dept., Attn: Special Events, 10455 Armstrong Street, Fairfax, VA 22030

Use this form to apply for either or both of the shows. Deadline for application/postmarked is March 13, 2014 (any application received after the deadline will be waitlisted if all festival criteria are met). The same photos may be used for both shows. No polaroids or slides are accepted. **Please fill out completely and comply with all requests or the application will not be considered. Do not send entry fees with application - send \$12 application fee per show only. Application fee does not guarantee admittance.**

Contact Name _____

Business Name _____

Business name as it is to appear in public information – Maximum 36 characters, including punctuation and spaces.

Address _____

City/State/Zip _____ E-mail address _____

Web site _____ Telephone (H) _____ (W) _____ (Cell) _____

FALL FESTIVAL Check appropriate box(s)

- ☐ \$12 Application Fee
- ☐ \$160 Crafter, 10x10 Street, Number of spaces _____
Electricity available on Main Street for additional \$10, space limited, cords not provided,
Yes _____ No _____
- ☐ Food or Gourmet Food (request proposal) – proposal mailed separately
- ☐ \$0 City of Fairfax Historic District Business, 1 space only. Each additional space \$80.
Number of spaces _____
- ☐ \$0 Recognized City of Fairfax Community Based Non-Business Groups, 1 space only.
Each additional space \$80. Number of spaces _____
- ☐ \$80 Certified non-profit organizations (Each additional space \$160) Number of spaces _____
- ☐ \$1,000 Business Expo, 10x10 Street, Number of spaces _____
- ☐ Bringing a generator (food vendors only)
- ☐ Request same space as 2013 Fall Festival (may not be available).
SPACE # _____
- Canopy size _____ Food Trailer Size _____

HOLIDAY CRAFT SHOW Check appropriate box(s)

- ☐ \$12 Application Fee
- ☐ \$195 10x6 Hallway
- ☐ \$270 10x10 Gym (spaces have electricity)
- ☐ \$245 11x9 Cafeteria (spaces have electricity)
- ☐ \$500 Business Expo 10x10 Main Lobby, (no electricity) limited space
- ☐ Food/Gourmet Food (request proposal) –mailed separately
- ☐ Request a double space if available
- ☐ Request same space as 2013 Holiday Show
(may not be available). SPACE # _____
- Number of vendor parking passes (1 per vehicle)
needed _____

APPLICATION FEE \$12.00 per show must be enclosed with this application. (\$24 if applying to both shows)

If accepted into the event(s), I authorize the use of my credit card (if supplied below) for payment of booth fee(s) plus application fee.

☐ Check/Money Order# _____ . Make checks payable to "City of Fairfax"

☐ Credit Card: ☐ Discover (Novus) ☐ American Express ☐ MasterCard ☐ Visa

CREDIT CARD # _____ EXPIRATION DATE _____

I have read all regulations and information pertaining to participation in the FALL FESTIVAL and HOLIDAY CRAFT SHOW and hereby waive any claim against, and agree to hold harmless the City of Fairfax and the Parks & Recreation Department, and their employees and volunteers, from any and all liability for damages or injury incurred during participation in the FALL FESTIVAL and HOLIDAY CRAFT SHOW.

SIGNATURE _____ DATE _____

This application will not be processed unless the disclaimer is signed and a minimum of six (6) required photos are enclosed. Questions? Call 703-385-1710.

CATEGORY LISTING (select one only)

- ☐ Apparel ☐ Baskets ☐ Brewery/Winemaking (Fall Fest only) ☐ Business Expo ☐ Children's Activities (Fall Fest only) ☐ Dolls & Accessories ☐ Fabric/Needlework ☐ Floral ☐ Food ☐ Gourmet Food ☐ Glass ☐ Info.(Fall Fest. Only) ☐ Jewelry ☐ Leather ☐ Miscellaneous ☐ Multi-Media ☐ Paintings/Drawings ☐ Personal Care/Home Fragrance ☐ Photography ☐ Pottery/Clay/Ceramics ☐ Soft-Sculpture ☐ Wood/Decorated ☐ Wood/Furniture ☐ Wood/Miscellaneous ☐ Wood/Multi-Media ☐ Wood/Toys

List the items shown in photos submitted (food vendors — list food and prices, send photos of stand or trailer only). Descriptions will be used by the selection committee to evaluate your photos, so please describe craft clearly, including media used in composition of craft and only send 1 photo of your display and a minimum of 5 close-up photos (you may submit additional written information for assisting the selection committee in evaluation.) **Photos will not be returned.**

1. _____ 4. _____

2. _____ 5. _____

3. _____ 6. _____

Indemnification and Written Assurances Agreement — 2014

THIS INDEMNIFICATION AND WRITTEN ASSURANCES AGREEMENT

(this "Agreement") is made this day of _____, 2014

by _____,

a _____ ("Vendor")

for the benefit of the CITY OF FAIRFAX, a Virginia municipal corporation (the "City").

RECITALS

A. Vendor has submitted its City of Fairfax 2014 Craft Shows Application Form.

B. As part of the application process and in consideration of the City permitting Vendor to participate in the 2014 Craft Show, the City is requiring Vendor to execute this Agreement.

NOW, THEREFORE, in consideration of the promises herein contained and such other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties do hereby agree as follows:

1. I hereby provide written assurances to the City that any and all goods that I will market, advertise, offer for sale, or sell at the [Fall Festival and/or Holiday Craft Show] are fully compliant with all applicable mandatory federal, state, and local regulations and standards. My participation in the [Fall Festival and/or Holiday Craft Show] is expressly conditioned on the provision and truthfulness of these assurances.

2. I have read all regulations and information pertaining to participation in the [FALL FESTIVAL and/or HOLIDAY CRAFT SHOW] and hereby agree to indemnify and hold harmless the City, its elected officials, officers, agents and employees, and the Parks

& Recreation Department, its employees and volunteers, from any and all claims, actions, judgments, damages, losses, liabilities, costs or expenses (including attorneys' fees and costs) incurred as a result of my participation in the [FALL FESTIVAL and/or HOLIDAY CRAFT SHOW] or arising out of my errors, acts or omissions or the errors, acts or omissions of my employees, contractors, or agents, including, but not limited to, violations of and noncompliance with the Consumer Products Safety Improvement Act, the Consumer Product Safety Act, or any other mandatory legal standards or requirements. If the City suffers any damage, loss or liability, or if any legal proceedings or investigations are instituted (whether frivolous or otherwise) against the City, its elected officials, officers, employees and/or agents with respect to my activities hereunder, the City shall promptly give written notice thereof to me, and I shall, at my own expense, pay for or defend (with counsel reasonably acceptable to the City) all such actions and investigations and pay for all damages, losses, liabilities, costs and expenses (including reasonable attorneys' fees and costs) in defense of such legal proceedings. I agree to pay all judgments, fines, fees, costs, expenses and reasonable attorneys' fees incurred by the City and the parties herein indemnified from such legal proceedings. The terms of this indemnification section shall survive any termination of this Agreement.

3. This Agreement shall be governed by the laws of the Commonwealth of Virginia.

4. Vendor has caused this Agreement to be executed by a duly authorized officer or representative of Vendor, which officer or representative has the full authority to bind Vendor to the terms and provisions of this Agreement.

IN WITNESS WHEREOF, Vendor has caused this Agreement to be duly executed as of the date first set forth above.

VENDOR:

By: _____

Signature

Title: _____

Business Name (Please Print): _____ Date: _____